

Obtain a Copy of Your Own Criminal Record

Individuals may obtain a copy of their own Utah criminal history in person at our office, or through the mail.

Where to Apply:

Bureau of Criminal Identification
3888 West 5400 South
Salt Lake City, Utah 84118
Phone: 801-965-4445
Fax: 801-965-4749

IN PERSON:

Individuals may come into our office and obtain a copy of their Utah criminal history.

- Fee is \$10.00, payable in cash, personal check, credit card, money order, or cashier's check.
- A valid form of government issued picture ID **must** accompany the request. Utah Driving Privilege Cards will NOT be accepted as valid ID.
- Hours are 7:00 am to 5:30 pm, Monday through Thursday, excluding Fridays, weekends, and state holidays.

THROUGH THE MAIL:

Download and fill out the [Right of Access Application](#) (Criminal Background Check). Follow the instructions on the form, and mail the completed application and fee to our office.

For more information, please call the Bureau of Criminal Identification at 801-965-4445.

Adobe® Acrobat® Reader™ is required to download the Right of Access Application.

Updated December 24, 2009