



## STATE OF UTAH

DEPARTMENT OF PUBLIC SAFETY

BUREAU OF CRIMINAL IDENTIFICATION



### MINIMUM TRAINING CURRICULUM FOR CONCEALED FIREARM COURSES

**Please sign the back page after thoroughly reading the outline!**

#### INTRODUCTION:

The Bureau of Criminal Identification is responsible for ensuring that all concealed firearm permit applicants receive proper training according to 53-5-704 U.C.A. The Bureau will issue, certify, and regulate all concealed firearm permit holders and instructors. It is the responsibility of every concealed firearm permit holder to learn safe handgun practices and have a practical knowledge of the laws that govern firearms and the use of force. Permit holders also need to understand their personal abilities and limitations.

As a concealed firearms instructor you must make certain that all applicants who attend your course receive proper in-person training within the guidelines prescribed by law. The Bureau has collected the following information to assist you in preparing or adding to your course outline. Please note that you may use this outline as your own by simply signing the last page and submitting it to the bureau. The curriculum within is the minimum training required by the Bureau of Criminal Identification. The Bureau supports instructors adding any additional firearms training and material including a live fire exercise. If there are any questions, do not hesitate to contact the Bureau of Criminal Identification at 801-965-4445.

**The goal is to eliminate incidents by providing excellent training!**

To properly teach the courses minimum training standard, in person training consisting of a minimum of 4 hours is recommended. This time frame should consist of course related material not to include extra services such as fingerprinting, photos, etc. If a certified instructor chooses to teach multi state permits (i.e., Florida, etc.) the Utah permit must be completed first. This policy ensures the Utah concealed firearm permit course is taught in its entirety without intermixing different states interpretation of the laws and rules governed within.

**IN ACCORDANCE WITH 53-5-704 U.C.A. Subsection (8) (a) (i), (ii), (iii). THE FOLLOWING OUTLINE PROVIDES THE MIMINUM TRAINING REQUIRED FOR CONCEALED FIREARM COURSES. YOU ARE RESPONSIBLE TO INSTRUCT EVERY APPLICANT WHO ATTENDS YOUR COURSE IN THE TOPICS OUTLINED.**

**ALL INSTRUCTION SHALL BE IN PERSON AND NOT THROUGH ELECTRONIC MEANS. THIS INSTRUCTION SHALL ALSO SATISFY THE STATUTORY REQUIREMENT OF GENERAL FAMILIARITY WITH THE TYPES OF FIREARMS TO BE CONCEALED.**

**GENERAL FAMILIARITY INCLUDES TRAINING IN FOLLOWING:**

- 1. The safe loading, unloading, storage, and carrying of the types of firearms to be concealed; and**
- 2. Current laws defining lawful self-defense, use of force by private citizens, including use of deadly force, transportation, and concealment. No waivers will be accepted as to maintain a set of standards to certify as a Utah Concealed Firearm Permit Instructor.**

**SECTION 1  
BASIC HANDGUN SAFETY TRAINING**

**I. HANDGUN SAFETY RULES**

**A. The primary causes of firearm related accidents:**

1. Ignorance
2. Carelessness

**B. Elements of firearm safety:**

1. Positive Attitude
2. Knowledge
3. Skill

**C. Four basic gun safety rules:**

1. Treat all firearms as if they are loaded
2. Always keep your finger off the trigger until your sights are on target and you have made the decision to fire
3. Never point a firearm at anything you are not willing to destroy
4. Before the decision to fire, be sure of your target, your target's environment and any other safety hazards

**D. Other safety rules:**

1. Be sure the firearm is safe to operate (demonstrate safety check)
2. Know how to use the firearm safely
3. Use only the correct ammunition for your firearm
4. Wear eye and ear protection as appropriate
5. *Never* use alcohol or drugs when you have your firearm with you
6. Store all firearms so they are not accessible to unauthorized persons, i.e. children, restricted persons, etc.
7. Never handle a handgun in an emotional state such as anger or depression

8. The permit is for a concealed firearm. The firearm should not be displayed unless you intend to use it.
9. Keep the firearm unloaded until ready to use

**E. Permit holders are responsible for teaching their children and other occupants in their home about firearm safety:**

1. The permit holder should be a positive role model for their children
2. Children should be taught the difference between television, toys and real life
3. Children should be taught what to do if they come across a firearm without an adult present:
  - a. Stop and don't touch
  - b. Leave the area
  - c. Tell an adult

**F. Permit holders need to be aware of areas where they can not possess a firearm. Restricted areas include, but are not limited to the following:**

1. Airports secure areas
2. Court secure areas
3. Jail secure areas
4. Post Offices
5. National Parks and monuments
6. Federal Buildings
7. Correctional and Mental Health Facilities
8. A house of worship (must be posted with BCI)
9. A private residence if notice is given (verbal/posted sign)
10. Any area designated secure or otherwise prohibited by State or Federal Law

**G. Permit holders should know what to do during a police encounter:**

1. If you are armed, advise the officer of your firearm and your concealed firearm permit
2. Advise the officer of the location of the firearm
3. Comply fully with all instructions given by the officer
4. Keep your hands visible at all times
5. Do not reach for your weapon or permit unless instructed to do so

**H. Reciprocity and Recognition - Students responsibility to abide by each state's laws**

**I. Discuss civil liability:**

1. Wrongful Death suits
2. Personal Injury suits

**J. Describe the escalation of force:**

1. Confrontation/Threatening presence
2. Verbal threats
3. Physical
4. Less than deadly force
5. Deadly force

**II. HANDGUN OPERATION**

**A. Handgun Nomenclature:**

1. Revolver

- a. Review the basic parts of a revolver, barrel, sights, grip, etc.
- b. Discuss the difference between double and single action
- c. Discuss the operation of a revolver

2. Semi-Automatic

- a. Review the basic parts of a semi-automatic, slide, magazine, etc.
- b. Discuss the difference between double and single action
- c. Discuss the operation of a semi-automatic
- d. Discuss safeties used on semi-automatics

**B. Show how to check both a revolver and a semi-automatic to ensure proper function of the firing mechanism and safety:**

1. Demonstrate correct functioning of revolver
2. Demonstrate correct functioning of semi-automatic

**C. Familiarize yourself with the manufactures operating manual**

**III. AMMUNITION**

**A. Types of ammunition:**

1. Center-fire and rim-fire
2. Ammunition most commonly used for personal protection
3. Proper ammunition for the applicant's firearm, i.e. the difference between 9mm parabellum and 9mm Kurtz (.380 cal)

**B. Components of ammunition:**

1. Case
2. Primer
3. Propellant
4. Bullet
5. Wad (shotgun only)

**C. Physics of handgun fire:**

1. Firing pin strikes primer
2. Primer ignites propellant
3. Gasses expand and force bullet from case
4. Gasses force bullet down the barrel
5. Bullet exits barrel

**D. Discuss how to inspect ammunition for imperfections**

**E. Discuss the potential problems that can occur with the use of reloaded ammunition**

**F. Dangerous range of ammunition:**

1. Discuss the dangerous capabilities of handgun ammunition
2. Review safety rule # 4, be sure of your target, your target's environment, the background and beyond

**IV. FUNDAMENTALS OF SHOOTING A HANDGUN “DEMONSTRATE”**

**A. Firing positions:**

1. Isosceles
2. Weaver

**B. Grip**

**C. Breath control**

**D. Sight alignment**

**E. Trigger squeeze**

**F. Follow through**

## **V. SAFE HANDLING**

### **A. Discuss rules to follow on the shooting range:**

1. Eye and ear protection
2. Handling and presenting a firearm to another person
3. Three places for a firearm:
  - a. Holster or case
  - b. At the ready
  - c. On target
4. Follow the 4 safety rules at all times
5. Steps to follow if you have a malfunction on the range
  - a. Stove pipe
  - b. Double feed
  - c. Magazine not fully seated
  - d. Employ tap, rack, reassess
6. Fully comply with the range officer's instructions

### **B. Discuss/Demonstrate maintenance and cleaning of a handgun:**

1. The importance of regular cleaning and maintenance
2. Safety considerations when cleaning
3. Demonstrate how to clean a revolver/semi-automatic

### **C. Discuss holsters:**

1. Purpose of a holster
2. Discuss advantages/disadvantages of the several holster types
3. Advantages/disadvantages of the various methods of carry i.e., on person, in case etc.
4. Safety must come before any other consideration

### **D. Safe concealment techniques:**

1. The firearm should be in a holster or gun case
2. The firearm should be hidden from view and be placed so that it is only accessible to the individual carrying it
3. A handgun should not just be thrown into a glove box, under the car seat or into a drawer
4. The permit holder is responsible for their firearm at all times

### **E. Safe storage of firearms and ammunition:**

1. Firearms should be stored unloaded. (Storage is when the firearm is not available for immediate use)
2. Recommend that firearms and ammunition are stored separately

3. Storage options:
  - a. Safes
  - b. Locked cases
  - c. Safe proofing devices
  - d. The need for safety does not end just because you do not have the firearm with you
4. Methods of Child proofing:
  - a. Do not store firearm where it is visible
  - b. Storage area is not accessible to children

**SECTION 2**  
**YOU MUST REVIEW ALL FEDERAL AND STATE CODES, RULES, AND**  
**REGULATIONS THAT PERTAIN TO FIREARMS, OR DEFINITIONS**  
**CONTAINED THEREIN.**

**I. UTAH CRIMINAL AND TRAFFIC CODE**

**A. Concealed Weapon Act:**

1. 53-5-702
2. 53-5-703
3. 53-5-704
4. 53-5-707
5. 53-5-710

**B. Justification of Force:**

1. Force in defense of a person 76-2-402
2. Force in defense of habitation 76-2-405
3. Force in defense of property 76-2-406
4. Deadly force in defense of real persons on real property 76-2-407

**C. Weapons Laws:**

1. Weapons in prohibited areas 53-5-710, 76-8-311, 76-10-523.5, 76-10-529, 76-10-530
2. Threatening with or using dangerous weapon in a fight or quarrel (Brandishing) 76-10-506
3. Carrying under the influence of alcohol or a controlled substance 76-10-528
4. The sale, possession, providing weapons to a minor and penalties 76-10-509,.4, .5, .6, .7, .9
5. Knowledge of the elements consisting of assault 76-5-102 and aggravated assault 76-5-103 and how it pertains to concealed firearm permit holders

**D. Weapons Laws non Concealed Permit Carrier:**

1. When weapon is deemed loaded 76-10-502
2. Loaded firearm in vehicle 76-10-505
3. Carrying concealed weapon 76-10-504
4. Persons not permitted to carry dangerous weapons (restricted persons) 76-10-503
5. Possession of a dangerous weapon, firearm or sawed off shotgun on or about school premises 76-10-505.5





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I have read and understand not only the minimum training curriculum provided by the Utah Bureau of Criminal Identification, but the laws mentioned therein. I agree to stay current on any changes in the laws regarding weapons in the state of Utah as long as I am instructing others as to what those laws are. I also agree to teach the information provided to me in the “Minimum Training Curriculum for Concealed Firearm Courses.” I understand that I may add additional content (at my discretion), but if I choose to do so, I will include a copy of that content with this form and my application for Utah Concealed Firearm Instructor. If in the future I decide to modify my course from the original outline that I submitted with my application, I will notify BCI by sending them a letter of my intent as well as a copy of my proposed outline. If I do not teach my students the content I have agreed to teach in this packet, I understand that I will be in violation. I furthermore understand that my instructor privileges may be suspended and/or revoked with the possibility of criminal charges if the minimum training curriculum set forth is not followed.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Sign Name

Subscribed and sworn to this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
Notary Public

**ONLY THIS PAGE IS REQUIRED TO BE RETURNED TO BCI**