

## (Department Letterhead)

Date

(Name)

(Address)

(City State Zip)

Dear (Name),

On (Date) your (child), (Name) was listed on a fire report as being involved in some way in a fire or fire play incident. This letter is designed as a follow-up to that incident and to introduce you to the Child Firesetting and Juvenile Arson Intervention Program.

(Department Name) offers a free educational program for children who have been involved with fire. The purpose of this program is to prevent future fires through proper education and instruction. We find that without intervention, many children will continue to play with fire. Therefore, we strongly urge you to call us to set up an appointment.

We also try to determine the likelihood of future occurrences of fire through the use of a standard interview. From information gathered during the interview, we can make appropriate recommendations for further help, should that be necessary. The education and interview take approximately 90 minutes.

I have enclosed a brochure about juvenile firesetting for you information. If you have questions about what is offered or would like your child to talk to a firefighter, please call me at (801) XXX-XXXX.

Sincerely,